

## SEVENOAKS DISTRICT COUNCIL - NOTICE OF FORTHCOMING KEY DECISIONS

PUBLISHED: 4 MARCH 2022

This document lists all key decisions due to be taken in the forthcoming 4 months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. An updated list will be published monthly to comply with Part 3 Regulation 9(2).

The Council's Constitution defines a "key decision" as an executive decision which is likely:

- (a) to result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates i.e. decisions which exceed £50,000 in value (but procurement decisions within the budget e.g. refuse vehicles can be undertaken within delegated powers); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising 2 or more wards in the area of the District Council.

### The Decision Makers

The Council's Executive (Cabinet):Leader  
of the Council  
(Portfolio Holder for Improvement &  
Innovation)

Cllr. Peter Fleming

Portfolio Holders for:  
Finance & Investments  
People & Places  
Cleaner & Greener  
Housing & Health  
Development & Conservation

Cllr. Matthew Dickins (and Deputy leader)  
Cllr. Lesley Dyball  
Cllr. Margot McArthur  
Cllr. Kevin Maskell  
Cllr. Julia Thornton

Where a decision is to be made by the Council's Executive, decisions will be made collectively by those Members present at the relevant meeting.

The reports together with any documents being considered (unless they contain exempt information) will be available for inspection and on the Council's website, 5 clear working days before the decision is taken. Copies of, or extracts from, any documents listed are available from: Democratic Services, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG  
Other documents relevant to the matters outlined may be submitted to the decision maker; these documents will be available from Democratic Services, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG.

Key decision and description of matter to be discussed	Decision Maker and date of making / or period in which decision is to be made	Who is to be consulted before the decision	Whether Members of the Public are to be excluded and if so the reason why	List of documents submitted to the decision maker	Lead Officer / Report Author
<b>Citizens Advice Service Level Agreement</b>	Cabinet 17/03/22	People & Places Advisory Committee 1 March 2022			Kelly Webb Community Safety Manager Tel: 01732227474
<b>Community Grant Scheme 2022/23</b>	Cabinet 17/03/22	People & Places Advisory Committee - 1 March 2022			Jenny Godfrey, Kathryn Bone Community Projects & Funding Officer, Community Projects & Funding Officer Tel: 01732 227112, Tel: 01732 227176
<b>Economic Development Strategy</b>	Cabinet 17/03/22				Detlev Munster Strategic Head of Property & Commercial Tel: 01732227099
<b>Sevenoaks District Community Safety Action plan 2022-23</b>	Cabinet 17/03/22	People & Places Advisory			Kelly Webb Community

		Committee - 1 March 2022			Safety Manager Tel: 01732227474
<b>Sevenoaks District Community Plan 2022 - 23</b>	Cabinet 17/03/22	People & Places Advisory Committee - 1 March 2022			Kelly Webb Community Safety Manager Tel: 01732227474
<b>Net Zero 2030 - Actions 2022/2023</b>	Cabinet 21/04/22	Cleaner & Greener Advisory Committee - 19 April 2022			Helen French Principal Planning Officer Tel: 01732 227357
<b>Annual Review of Parking Management 2022/23</b>	Cabinet 21/04/22	Cleaner & Greener Advisory Committee - 18 April 2022			Trevor Kennett Head of Direct Services Tel: 01732 227407
<b>Direct Services Waste Collection Rounds Review</b>	Cabinet 21/04/22	Cleaner & Greener Advisory Committee - 19 April 2022			Trevor Kennett Head of Direct Services Tel: 01732 227407
<b>Dunbrik Depot Refurbishment &amp; Development Programme</b>	Cabinet 21/04/22	Cleaner & Greener Advisory			Trevor Kennett Head of Direct Services

		Committee - 19.04.2022			Tel: 01732 227407
<b>Movement Strategy</b>	Cabinet 21/04/22	Cleaner & Greener Advisory Committee - 19 April 2021			Helen French, Claire Pamberi Principal Planning Officer, Planning Policy Team Leader Tel: 01732 227357, Tel: 01732227221

NOTE: THIS DOCUMENT SUPERSEDES ALL EARLIER NOTICES PUBLISHED BY THE COUNCIL